

# PRIVACY POLICY

## Information about data protection

### **1. Company name.**

**Identity:** BCN RESOL ODR SOLUTIONS, S.L. (hereinafter, "BCN RESOL")

**Address:** c. de Guillem Tell, 47

**Postal Code:** 08006 **City:** Barcelona **Country:** Spain

**VAT ID:** B-66682428

**DPO:** [dpd@bcnresol.com](mailto:dpd@bcnresol.com)

### **2. Purpose.**

#### **What do we use your data for?**

This Privacy Policy outlines the terms under which BCN RESOL handles personal data. This includes any personal data collected through our websites [www.bcnresol.com](http://www.bcnresol.com), [www.b-resol.com](http://www.b-resol.com), and [www.co-resol.com](http://www.co-resol.com), as well as any other data we process in the course of our business activities.

BCN RESOL collects the following personal data for the purposes detailed below:

- a) Contact form: personal data collected through this form will be used to manage your request. Additionally, it may be used to send commercial communications if consent has been provided.
- b) Candidate data: if you attend a job interview with our company or send us your CV through other channels, your data will be used to fill any job vacancy within our company. If you become an employee of BCN RESOL, your data will be used exclusively to manage the employment relationship.
- c) Social Media: data provided or shared through the social networks where BCN RESOL is active will be processed in accordance with the privacy policies of each social network. We recommend that you read and regularly review those policies before interacting with BCN RESOL.
- d) If you contact us by email, the personal data collected will be used solely to manage your request. Additionally, it may be used to send commercial communications if consent has been provided.

#### **How long do we keep your data?**

In compliance with current regulations, we inform you of the period for which we will retain your data, depending on the purpose for which it is used:

- Data of potential clients who, after interacting with BCN RESOL (e.g., requesting information), do not contract any services will be automatically deleted one year after the last contact, unless further interest in our services is shown.

- If a service is contracted, the data will be processed for the duration of the business relationship and, afterward, for the time necessary to address any potential legal liabilities.
- If you have given your consent to receive information about our products or services, we will retain your data until you express your wish to stop receiving communications.
- If you contract a service, we will assume your consent to receive commercial communications under current regulations. In any case, you can exercise your right to object via the channels indicated in this Privacy Policy.
- Employment data will be processed for the duration of the employment relationship and, afterward, for the time necessary to address any potential breaches.
- If you attend a job interview, your personal data will be stored for one year and deleted afterward if you are not selected.
- Data collected by our security cameras will be retained for one month after recording, after which it will be deleted—except in cases where it must be preserved as evidence of acts against the integrity of persons, property, or facilities.

### **3. Legal Basis.**

The following explains the legal grounds allowing us to process your data based on its intended use:

- Client data is processed by BCN RESOL to fulfil the contractual relationship.
- Employee data is processed by BCN RESOL to fulfil the employment relationship.
- We will only use your data for promotional purposes if we have your explicit consent. Notwithstanding the above, we may use client data for promotional purposes based on BCN RESOL's legitimate interest.
- The legal basis for processing data collected by our security cameras is our legitimate interest in preventing or investigating potential incidents on our premises.

### **4. Recipients.**

#### **Data transfers to third parties**

Your personal data will not be shared with third parties without your consent, except for service providers with whom we have a valid service agreement or where required by law.

### **5. Categories of Data.**

#### **Types of data processed:**

Contact form:

- Full name

- Organization or institution
- Email
- City
- Country

Curriculum Vitae:

- Full name
- Email address
- Phone number
- Postal address
- Photograph
- Academic background
- Work experience

## **6. Rights.**

You have the right to:

- Revoke previously given consent
- Access your personal data
- Rectify your personal data
- Erase your personal data
- File a complaint or a request for protection of your rights with the Spanish Data Protection Agency (AEPD) at the address: c. Jorge Juan, 6, 28001 Madrid or via their website: <https://www.aepd.es/>
- Be informed of any security breach that may affect your rights
- Restrict processing
- Data portability

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